

NIH POLICY MANUAL

54303 - RESEARCH FELLOWSHIPS FOR NIH EMPLOYEES AND INDIVIDUALS ON ACTIVE MILITARY DUTY

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A. Purpose:

This chapter states procedures and guidelines for determining eligibility for NIH research fellowship awards to NIH employees and to individuals on active military duty.

B. Background:

Research fellowship awards are authorized under authority of section 472 of the PHS Act. Each BID conducts a program and determines the awardees.

C. Reference:

1. NIH Manual [4810](#)

D. Applicability:

This chapter applies to NIH predoctoral and postdoctoral fellowships. It does not apply to NIH intramural NRSA programs or staff fellowship awards. The chapter also does apply to institutional and individual NRSA awards.

E. Policy:

1. NIH Employees. National Institutes of Health employees, both Civil Service and PHS Commissioned Officers, are permitted to compete for NIH research fellowships on equal terms with other similarly qualified applicants. The proposed training should be primarily for career development rather than for the immediate research needs of NIH.
 - a. The application will be reviewed under the same procedure as all other fellowships applications. (See NIH Manual [4810](#).)
 - b. The employee's supervisor at NIH must disassociate him/herself from the review and award process.

- c. Successful applicants for either the predoctoral or postdoctoral fellowship award must either resign from NIH or take leave without pay prior to activating the award.
 - d. There is no obligation or commitment by the NIH or the awardee for future employment at the NIH upon termination of the fellowship.
2. Individuals on Active Military Duty. The NIH has no restriction against career military personnel applying for research fellowship awards for use while on active military duty. The Department of Defense welcomes such support for military personnel. Payment of concurrent benefits by the NIH and other Federal agencies to career military awardees will not be allowed.
- a. The application will be reviewed under the same procedure as all other applications.
 - b. The NIH should, at the time of application, have a letter from the applicant's branch of the military service endorsing his/her application and indicating willingness to continue normal active duty pay and allowances during the period of the requested fellowship.
 - c. If the applicant is offered an award, no stipend will be made available by the NIH.
 - d. The NIH will provide the institutional allowance and necessary tuition and fee costs permitted on postdoctoral programs. No travel allowance will be made available by the NIH.

F. Effective Date:

Policy stated in this chapter is effective immediately.

G. Additional Information:

For further information on this chapter, contact the Research Training and Research Resources Officer, OERT, Shannon Building, Room 209, on 496-9743.

H. Additional Copies:

For extra copies of this manual chapter, send a Form NIH 414-5, "Request for Manual Chapter" to the Printing and Reproduction Branch, Division of Administrative Services, Building 31, Room B3BE07.

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